

Bennett and Albert County Health Care Foundation Inc.
Staff Education Fund Application Form

Please read guidelines attached before completing your application. Complete both sides of application and submit it to the Manager of the Albert County Health & Wellness Centre for recommendation. The Manager will then forward the form to the Foundation for approval.

Name: _____ **Department:** _____

Position: _____ **Telephone: (w)** _____
(h) _____

Full Time: _____ Permanent Part Time: _____

Name of program: _____

Date(s) of program: _____

Location: _____

Have you applied for registration? _____ yes _____ no

Have you been accepted? _____ yes _____ no

Is this an application for a degree or certification program? _____ yes _____ no

If this is an application for a degree or certification program, please provide details: _____

List the major topics of the program: _____

List the major benefits the program will provide to you and to the Health & Wellness Centre:

Estimated Expenses:		Amount
Registration:		\$ _____
Accommodation:	Number of nights _____ Daily Rates _____	\$ _____
Meals:	Number of days _____ Avg Daily Rate _____	\$ _____
Travel:	_____	\$ _____
Other:	_____	\$ _____
Total Requested		\$ _____

Have you previously received assistance from this fund? _____

If so, when was funding awarded, and how much? _____

What is the minimum amount of assistance you require to attend this Program? _____

Have you applied for any other funding assistance? Yes _____ No _____

If you have applied for other funding assistance, please provide the details of any request(s) and whether any assistance is being provided: _____

If assistance is not available to you through this fund, how do you plan to attend this program?

Signature: _____

Manager's
Comments: _____

What funds can be provided by the Centre's Education Budget? _____

Signature of Facility Manager

Application reviewed by the Bennett and Albert County Health Care Foundation:

Date: _____

Application is Approved , or Not Approved :

Chairperson: _____

Revised February 26, 2018